2019/20 PRODUCERS PACK

Sydney

CONTACT DETAILS

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Address	42 Maddox Street, Alexandria 2015 NSW
Studios	studios@sunstudiosaustralia.com 02 9641 5555
Rental	equipment@sunstudiosaustralia.com 02 9641 5533
Catering	studios@sunstudiosaustralia.com 02 9641 5555
Set Build	studios@sunstudiosaustralia.com 02 9641 5555
Retail	sales@sunstudiosaustralia.com 02 9641 5555
Parking	SUNSTUDIOS Sydney provides 4 numbered allocated car spaces per studio.
	Limited Truck parking is available upon request.
	Limited street parking is available off site in the streets sur- rounding the building. All day parking is available on one side of Lawrence Street (4 minute walk).
	Parking cage at building rear is available at additional cost upon request – POA.
Reception	The front desk at SUNSTUDIOS Sydney is here to welcome you and cater to your production needs.
Deliveries	Loading dock access point via 42 Maddox Street for deliveries.
	If you anticipate packages arriving before your shoot date, please give prior notice to the Studios team to ensure these items are stored safely for your shoot. We kindly ask that any items being sent before your shoot are delivered between 8am – 6pm and clearly marked with the below information:
	 Photographer Shoot Date(s) Full Name & Contact Information Job Number / Reference Studio Number



CONTACT DETAILS

Hospital	Royal Prince Alfred Hospital Missenden Road Camperdown, NSW 2050 Telephone. +61 2 9515 6111
Police	Surry Hills Police Station Level 3, 151-241 Goulburn Street Surry Hills, NSW 2010 Telephone. +61 2 9265 4144
Transport	Green Square Station Corner Botany Road and O'Riordan Street, Alexandria (13-minute walk) Telephone: 8337 8430 Lines serviced: T2 Airport Line
Uber	Please Pin Pick Up Location To 42 Maddox Street Alexandria, Sydney, NSW, 2015
Taxi	Silver Service
Bus Stops	Maddox St before Euston Rd- 305,348 (4-min walk) Euston Rd & Sydney Park Rd- 348,370 (4-min walk)
Airport	Sydney 133 793
Supermarket(s)	Woolworths 10 Fountain St, Alexandria NSW 2015 (10 min walk, 5 min drive)
	Convenience Store Located on the corner of Maddox St, Euston Rd (180m away)
Bottleshop	Dan Murphys 2/10 Fountain Street, Alexandria (800m away) 1300 72 33 88

SITE MAP

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At SUNSTUDIOS we care about the safety of your crew and our staff, guests and customers.

Please notify the Studios front desk if you need to use any of the following:

- Studio flats, walls, or surfaces
- Burning materials, sparks or open flame
- Glitter/pigment
- Liquids including water, paint, oil
- Hazardous chemicals
- Ladder/Rigging
- Gas bottles
- Graffiti wall

ALSO, PLEASE NOTE THE FOLLOWING:

Cyclorama	Pressure or weight cannot be placed on the curve of the cyclorama.This is a dry area that cannot come in contact with any liquids.
Painting	If you require a painted flat, plinth or cyc touch up, please see the front desk to be provided with the necessary tools and drop sheets.
Your Property	Please keep an eye on your property at all times.
Please see our website for a full list of Terms and Conditions.	We pride ourselves on being a premium facility and appreciate your assistance in maintaining this standard. If you cause damage or leave the studio in an excessively dirty condition, costs may be forwarded on.
	sunstudiosaustralia.com

studios@sunstudiosaustralia.com +61 2 9641 5555



SUNSTUDIOS COVID-19 PROCEDURES STUDIO & SHOOTING GUIDELINES



STUDIO & SHOOTING GUIDELINES

We ask that studio clients keep a ledger of all shoot participants to assist with contact tracing should that be required.

We request a copy of your call sheet (including details of all crew in attendance on shoot day/s). This will be kept on file for 28 days in the event it is required for contact tracing, after which point it will be deleted.

Equipment, backdrops and goods will be placed in studios and disinfected with alcohol-based wipes the night prior to each shoot to keep human contact to a minimum.

Alcohol wipes and hand sanitiser provided in each studio.

Enhanced cleaning procedures for our studios and common areas: Daily cleans on surfaces, door handles and furniture with hospital grade disinfectant, in addition to a weekly deep clean via an external contractor.



While we are open for studio bookings we must still observe social distancing guidelines. Studio capacity varies based on studio size. Where possible, ensure there is not more than 1 person per 4 square metres of floor space. Our studio team can assist you with the best fit for your booking.

Studio 2 – 260 sqm **Studio 3** – 174 sqm **Studio 4** – 135 sqm **Studio 6** – 150 sqm **Studio 7** – 257 sqm

Studio 2, 3 and 7

Have direct car park access, allowing private, contactless access if preferred.

Studio 4 and Studio 6 Are currently permitted for shoots with crews of 6 or less only.

Studio 2, 3 and 7

Can accommodate small to large shoots.



EQUIPMENT HIRE

All incoming and outgoing equipment is carefully disinfected with hospital grade cleaner including bag handles and zippers.

Our equipment delivery service is operational with drivers provided with PPE (Gloves, alcohol wipes and hand sanitiser).

Rental vehicles are regularly cleaned with hospital grade disinfectant.

SANITISATION STATIONS

These are set up at the main entrance and all common areas. Their continued usage is highly encouraged.



COFFEE AND CATERING

Our Sydney in-house catering service Cooked For You By Nat is supplying covered, individual, takeaway portions for her catering service and is happy to work with clients to meet their specific needs. Takeaway coffee services are open in Sydney and Melbourne. Please use our eftpos facilities as we are unable to accept cash.

WHAT YOU CAN DO TO HELP

Please continue to be vigilant with hygiene practices and be especially mindful of other clients and employees during this time.

Please refrain from coming in if you are unwell or have been in contact with someone who has tested positive for COVID-19.

While working at SUNSTUDIOS please be mindful of social distancing at all times and use floor stickers as a guide.

We are reviewing our approach daily to ensure it is as effective as possible. We will keep you updated with any additional changes as the situation continues to evolve. For more information consult the COVID-19 Resource kit.